

## STUDENT COUNCIL AND ITS ACTIVITIES POLICY

### 1. Purpose

This policy outlines the establishment, composition, and functions of the Student Council to ensure active student participation in institutional development and student welfare activities. The policy aims to promote leadership, inclusivity, and collaboration among students for the betterment of the university community.

### 2. Scope

The policy applies to all students, faculty advisors, and administrative units involved in the functioning and support of the Student Council.

### 3. Objectives

- Foster student leadership and participation in university governance and decision-making.
- Promote student welfare and address their academic, cultural, and extracurricular needs.
- Encourage initiatives contributing to institutional development.
- Build a platform for dialogue and collaboration between students and the administration.

### 4. Formation of the Student Council

#### 4.1 Composition:

- **President:** Elected or nominated senior student responsible for leading the council.
- **Vice President:** Supports the President and oversees specific portfolios.
- **Secretary:** Handles communication and records council activities.
- **Treasurer:** Manages finances related to student activities.
- **Representatives:** Students representing academic departments, cultural committees, sports, and other interest groups.

#### 4.2 Eligibility Criteria:

- Academic performance meeting a minimum GPA or equivalent standard.
- Good disciplinary record with no history of misconduct.
- Demonstrated leadership qualities and active participation in university activities.

#### 4.3 Election and Nomination Process:

- Conduct democratic elections annually or as per institutional requirements.
- Nominate members to ensure diversity and representation from all student groups.

### 5. Roles and Responsibilities

#### 5.1 Student Council:

- Serve as a voice for the student body in university decision-making.
- Organize and oversee cultural, academic, and welfare activities.
- Identify and communicate student grievances to the administration.

## **5.2 Faculty Advisors:**

- Provide guidance and mentorship to the Student Council.
- Facilitate communication between the council and the administration.

## **6. Activities of the Student Council**

### **6.1 Institutional Development:**

- Organize workshops, seminars, and conferences to support academic excellence.
- Participate in quality assurance initiatives, such as feedback mechanisms and campus improvement programs.
- Contribute ideas for infrastructure enhancement and resource allocation.

### **6.2 Student Welfare:**

- Conduct programs on mental health, career counseling, and skill development.
- Address and resolve issues related to academics, housing, and campus facilities.
- Organize drives and initiatives for social welfare, such as blood donation camps, environmental campaigns, and community outreach.

### **6.3 Cultural and Sports Activities:**

- Plan and execute cultural festivals, sports meets, and extracurricular events.
- Promote participation in inter-university competitions and activities.

### **6.4 Grievance Redressal:**

- Act as the first point of contact for student grievances.
- Ensure grievances are addressed promptly by relevant departments or escalated to the administration.

## **7. Code of Conduct**

- Members of the Student Council must exhibit professionalism, inclusivity, and respect in their interactions.
- Ensure transparency in all activities, including financial management.
- Avoid conflicts of interest and uphold the university's values and ethics.

## **8. Monitoring and Reporting**

- The council will submit an annual report detailing its activities, achievements, and challenges to the university administration.
- Organize regular meetings to review progress and plan upcoming initiatives.

## **9. Budget and Resources**

- Allocate a budget annually to support council activities.
- Provide access to university resources, including event spaces, IT support, and faculty guidance.

## **10. Recognition and Incentives**

- Acknowledge the contributions of council members through certificates, awards, or academic credits.
- Facilitate opportunities for leadership development and networking for council members.

## **11. Policy Review and Updates**

This policy will be reviewed biennially or as required to address emerging needs and feedback from the council and university stakeholders.